APPLICATION TO ACTIVATE STUDENT STATUS (*INTERNATIONAL STUDENT*)

APPLICANT DETAILS	
Name	
Student ID	
Programme	
Effective starting semester	
Address	
Email	
Handphone No.	

REASONS FOR ACTIVATION

"I request to activate my student status because of the following reasons. I also understand that my application to change student status will not be processed until I have settled all outstanding fees with the university.

_____

_____

_____

_____

_____   _____

Applicant Signature   Date

REVIEW FROM INTERNATIONAL OFFICE

(Kindly tick ✓ Remarks)
- *Student Pass expiry date _____*
- *Passport validity _____*
- *Passport validity less than 1 year _____*
- *Student Pass validity less 6 months _____*
- *Student Pass has expired*
- *Currently student is overstaying*
- *Currently, IO extending student pass*
- *Student pass can renewed 3 month within return of student*
- *Currently, IO doing Special Pass for student*
- *Currently student renewing/ extending validity of passport*

Additional Comments and Recommendation :
_____
_____
_____

☐ *Recommended*   ☐ *Not Recommended*

_____   _____
Signature and Official Stamp   Date

*Please submit the completed form to Registrar Counter, UNITEN Customer Centre (UCC), Admin Building or email *enrol@uniten.edu.my*

REGISTRAR OFFICE USE	
Effective Date	
Student Status	
Debts	☐ Yes : RM _____ ☐ No
Balance of credit hours	

Checked by:	Recommended/ Not Recommended by:	Approved/Not Approved by:
……………………………….… Administration Assistant (Enrolment) Registrar Office Date:…………………………………	……………………………….… Assistant Registrar (Enrolment) Registrar Office Date:…………………………………	……………………………….… Deputy Registrar (Enrolment) Registrar Office Date:…………………………………