

IMPORTANT DATES
FOR FINALIZED SUBJECT REGISTRATION WEEK AND GRADUATION
SEMESTER/TRIMESTER 1. 2024/2025

No.	ITEM	VENUE	DATE	
			FOUNDATION PROGRAM	BACHELOR/ DIPLOMA PROGRAM
1.	Drop subject period 1.1 Full refund of tuition fee	Student Info	30 September 2024 – 2 October 2024	30 September 2024 – 6 October 2024
	1.2 Two third (2/3) refund of tuition fee	Student Info	3 October 2024 – 4 October 2024	7 October 2024 – 13 October 2024
	1.3 No refund	Student Info	5 October 2024 Onwards	14 October 2024 Onwards
2.	Unpaid Proforma - Drop subject from time table	Student Info	7 October 2024	7 October 2024
3.	Online Subject withdrawal – No refund (Recorded as “TD”)	Student Info	Not Allowed	14 October 2024 – 6 January 2025
4.	Advising 1.1 Advising week Application for Semester 2. 2024/2025 <i>*please refer to the program structure</i>	Student Info	28 October 2024 - 1 November 2024	28 October 2024 - 1 November 2024
	1.2 Advising approval week Approved by Advisor for Semester 2, 2024/2025	Student Info	4 November 2024 – 8 November 2024	4 November 2024 – 8 November 2024
5.	Online Subject Registration for Semester 2, 2024/2025	Online	NA	16 December 2024 – 26 January 2025
6.	Period for online “Apply to Graduate” for final semester students. (Notice will be sent via email)	Student Info	NA	29 Oct. 2024 – 29 Nov. 2024
7.	Final examination	To be announced	13 January 2025 – 26 January 2025	

*** Subject to change. Updates will be available via email and UNITEN website.**

Registrar Office
5 September 2024

Notes:

- 1) All subject registration matters are to be made through the online registration system. Students are prohibited from registering subjects on behalf of other students.
- 2) Please take note that any late subject registration for Semester/Trimester 1, 2024/2025 will be fined RM100.00